Symantec VIP
Quick Reference Guide

Training Video available at
http://www.fairfaxcounty.gov/dit/symantecvip/

Installing Symantec VIP Desktop
Note: installing software requires administrative rights

step 1
Visit the URL
https://ffxremote.fairfaxcounty.gov
Select "Symantec VIP application" in the Message Center

step 2
Select "Get VIP Access Desktop" twice, then
"Download VIP Access Desktop"

step 3
Click Install and follow the prompts.

step 4
Read and accept the license agreement

step 5
When prompted, click Finish
to complete the installation process.

Register your software token

step 1
Visit the URL
https://ffxremote.fairfaxcounty.gov

step 2
In the Message Center select
the link to register your device

step 3
Authenticate with your County UserID and Password

step 4
Register your device

step 5
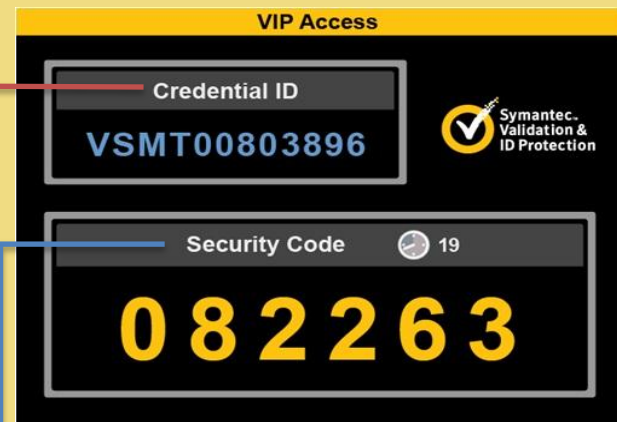**Add a descriptive name in the credential name field, such as "Home PC"**

step 6
Launch the installed Symantec VIP application to obtain
Credential ID and Security Code

step 7
**Add the Credential ID from the application
to the Credential ID field**

step 8
**Add the security code from the application to the
security code field before the counter reaches zero.**
Click Submit.

VIP Access

Credential ID
VSMT00803896

Symantec.
Validation &
ID Protection

Security Code   19
082263

Symantec. | Now from VeriSign
ID Protection Self Service Portal

Register Your Credential

* Required Information

Credential Type: VIP Credential

Credential Name: My Credential
Enter a simple name for your credential that is easy to remember.

Credential ID: What is a Credential ID?
Credential ID examples: Close
Your credential contains a unique alphanumeric ID.

ABCD12345678   123456   VSST12345678
ABCD12345678   123456

VIP Security Token   VIP Security Card (Front)   VIP Access
(Back)

Security Code: What is a Security Code?
Security Code examples: Close
Your credential provides a dynamic 6-digit code that changes every 30 seconds.

123456   123456   VSST12345678
Press   ABCD12345678   123456

VIP Security Token   VIP Security Card (Front)   VIP Access
(Front)

Cancel   Submit

Questions?   If you have any questions about how to use Symantec VIP,
please contact the service desk at 703-324-HELP (4357), option 1